

**Oshkosh Public Library  
Vouchers Payable  
September 2023**

Name	Memo	Account	Paid Amount
<b>Revolving Expenses</b>			
<b>6310 - Life Insurance</b>			
City of Oshkosh - Revolving Charges	Life Insurance	6310 - Life Insurance	457.59
Total 6310 - Life Insurance			<u>457.59</u>
<b>6308 - Dental Insurance</b>			
City of Oshkosh - Revolving Charges	Dental insurance	6308 - Dental Insurance	1,266.34
Total 6308 - Dental Insurance			<u>1,266.34</u>
<b>6306 - Health Insurance</b>			
City of Oshkosh - Revolving Charges	Health Insurance	6306 - Health Insurance	28,857.46
Total 6306 - Health Insurance			<u>28,857.46</u>
<b>6304 - Wisconsin Retirement Fund</b>			
City of Oshkosh - Revolving Charges	Wisconsin Retirement Fund	6304 - Wisconsin Retirement Fund	10,678.88
Total 6304 - Wisconsin Retirement Fund			<u>10,678.88</u>
<b>6302 - FICA - Employers Share</b>			
City of Oshkosh - Revolving Charges	FICA - Employers Share	6302 - FICA - Employers Share	12,751.29
Total 6302 - FICA - Employers Share			<u>12,751.29</u>
<b>6104 - Overtime</b>			
City of Oshkosh - Revolving Charges	Overtime	6104 - Overtime	691.16
Total 6104 - Overtime			<u>691.16</u>
<b>6102 - Regular Pay</b>			
City of Oshkosh - Revolving Charges	Regular Pay	6102 - Regular Pay	171,705.70
Total 6102 - Regular Pay			<u>171,705.70</u>
Total Revolving Expenses			<u>226,408.42</u>
<b>Contracted Services</b>			
<b>6412 - Contractual Agreement Payments</b>			
Winnefox Library System	Contractual Service - Secretarial/Clerical, Electronic,	6412.1 - WLS Contract Labor Services	13,145.00
Total 6412 - Contractual Agreement Payments			<u>13,145.00</u>
<b>6415 - Subscription/Licensing Contract</b>			
BookPage	BookPage Print @ 150 copies/Month - 3 Monthly Shi	6415.32 - Other Services	270.00
Winnefox Library System	Motion Picture Licensing Corpotation 9/15/23 - 9/14/	6415.32 - Other Services	322.08
Total 6415 - Subscription/Licensing Contract			<u>592.08</u>
<b>6416 - Prevent Maintenance Contracts</b>			
Jack's Maintenance Service	Janitorial Service - September 2023	6416.11 - Cleaning	4,546.00
Gordon Flesch Co, Inc	Images over Base Amount	6416.21 - Copier/Printer Maintenance	11.03
Gordon Flesch Co, Inc	Images over Base Amount	6416.21 - Copier/Printer Maintenance	80.92
Gordon Flesch Co, Inc	Images over Base Amount	6416.21 - Copier/Printer Maintenance	261.39
Total 6416 - Prevent Maintenance Contracts			<u>4,899.34</u>
<b>6417 - 3rd Party Contracted Services</b>			
RMC Imaging, Inc	Labor, Travel, and Parts to replace mirror and Bracke	6417.10 - Equipment Repair	625.00
Security Luebke Roofing Commercial	Repair Low Slope Commercial Section	6417.10 - Equipment Repair	910.43
Beez Electric, Inc	Replaced Cubicle Receptacle - Labor	6417.12 - Electrical	244.50
Beez Electric, Inc	Repaired Second Floor Receptacle - Labor	6417.12 - Electrical	171.15
Gartman Mechanical Services	16 Humidifier replacement and AHU - 14 to add ball \	6417.14 - HVAC	639.00
Gartman Mechanical Services	Reset Breaker and set for proper operations	6417.14 - HVAC	142.00
Gartman Mechanical Services	Fabricate Brackets to hang "No Smoking" signs	6417.16 - Metal-Work	426.00
Gartman Mechanical Services	Repair toilet in the employee restroom on 1st floor	6417.18 - Plumbing	142.00
Gartman Mechanical Services	Repair Flushometer w/Customer provided parts	6417.18 - Plumbing	142.00
GFL Environmental	Trash and Recycling service - 09/01/2023 to 09/30/20	6417.19 - Waste Disposal	700.90
Gartman Mechanical Services	Install Paper Towel Dispensers on 8/22/2023	6417.1 - Facility	426.00
Landscape Solutions by Michael Kirst	Landscaping Project along the Terrace on Washingtc	6417.31 - Landscaping	895.50
ROE Nurseries, Inc.	Labor & Materials to redo the bed by the Parking lot &	6417.31 - Landscaping	1,067.00
Spring-Green Lawn Care	Applied Granular Fertilizer and Weed Control	6417.32 - Lawn Care	84.10
Unique Management Services, Inc	Placements - Qty: 90	6417.41 - Collection Agency	927.00
WALS	August 2023 Unique Management Services	6417.42 - Overdue Notice Print	319.33
Total 6417 - 3rd Party Contracted Services			<u>7,861.91</u>
<b>6411 - Advertising/Postage/Print</b>			
YourMembership.com, Inc	30 Day Job Posting	6411.1 - Advertising	324.00
DPI	Printing Sign	6411.3 - Printing	62.00
Winnefox Library System	Printing Service 8/9/23 - 9/14/23	6411.3 - Printing	2,970.40
Total 6411 - Advertising/Postage/Print			<u>3,356.40</u>
Total Contracted Services			<u>29,854.73</u>

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<b>Employee Development &amp; Allowanc</b>			
<b>6421 · Employee Training/Development</b>			
Winnefox Library System	WI Historical Society Conf Registration - McArthur	6421 · Employee Training/Developmer	155.00
Wisconsin Library Association	Non-Member Registration = WLA Annual Conference	6421 · Employee Training/Developmer	570.00
MasterCard - RP	Sandwiches	6421 · Employee Training/Developmer	103.32
Total 6421 · Employee Training/Development			<u>828.32</u>
<b>6423 · Employee Allowance/Reimbursemen</b>			
Elliott, Justine	Mileage for All-Wals/Teams Training	6423 · Employee Allowance/Reimburs	26.86
Toland, Sandy	August Mileage Reimbursement - 98.00 Miles	6423 · Employee Allowance/Reimburs	64.19
Total 6423 · Employee Allowance/Reimbursemen			<u>91.05</u>
Total Employee Development & Allowanc			<u>919.37</u>
<b>Fixed Costs</b>			
<b>6454 · Telephone/Internet</b>			
City of Oshkosh - Revolving Charges	Telephone/Internet Service	6454 · Telephone/Internet	243.13
Winnefox Library System	8/8/23 - 9/7/23 U.S. Cellular	6454 · Telephone/Internet	20.67
MasterCard - RP	Public Pay Phone	6454 · Telephone/Internet	25.00
Total 6454 · Telephone/Internet			<u>288.80</u>
<b>6455 · Utilities Expense</b>			
City of Oshkosh - Revolving Charges	Utility Expense	6455 · Utilities Expense	12,553.67
Constellation	Monthly Gas Charges - July 2023	6455 · Utilities Expense	641.13
Total 6455 · Utilities Expense			<u>13,194.80</u>
Total Fixed Costs			<u>13,483.60</u>
<b>Inventory Supplies</b>			
<b>6520 · Office Supplies</b>			
EBi	HOL Volt Task Stool, Height Adj Arms, & Delivery	6520 · Office Supplies	473.00
Winnefox Library System	Pick'n Save Supplies	6520 · Office Supplies	468.81
Demco	Toner, Folders, & Labels	6520 · Office Supplies	3,545.29
Demco	All-in-one Demco Classic Genre Labels - 500/role	6520 · Office Supplies	40.11
Demco	10 Pocket Chart Holder	6520 · Office Supplies	175.15
University Products, Inc.	Perma/Dur Envelopes 9x12	6520 · Office Supplies	184.53
MasterCard - RP	Spiral Memo Pads 3x5 - 30 Pack	6520 · Office Supplies	18.39
Total 6520 · Office Supplies			<u>4,905.28</u>
<b>6524 · Specialty Supplies</b>			
Baker & Taylor	DVDs: 2	6524.1 · Library materials	46.78
Baker & Taylor	CD: 1	6524.1 · Library materials	18.73
Baker & Taylor	DVD: 1	6524.1 · Library materials	14.39
Baker & Taylor	DVDs: 3	6524.1 · Library materials	54.69
Baker & Taylor	DVD: 1	6524.1 · Library materials	25.19
Baker & Taylor	CD: 1	6524.1 · Library materials	9.73
Baker & Taylor	BD/DVD Combo: 1	6524.1 · Library materials	28.79
Baker & Taylor	DVD: 1	6524.1 · Library materials	30.23
Baker & Taylor	DVD: 1	6524.1 · Library materials	28.79
Baker & Taylor	Books: 22	6524.1 · Library materials	297.37
Baker & Taylor	Books: 35	6524.1 · Library materials	522.12
Baker & Taylor	Books: 8	6524.1 · Library materials	121.40
Baker & Taylor	Books: 22	6524.1 · Library materials	289.85
Baker & Taylor	Books: 49	6524.1 · Library materials	707.76
Baker & Taylor	Books: 17	6524.1 · Library materials	265.62
Baker & Taylor	Books: 34	6524.1 · Library materials	456.10
Baker & Taylor	Books: 39	6524.1 · Library materials	509.35
Baker & Taylor	Books: 16	6524.1 · Library materials	242.16
Baker & Taylor	Books: 54	6524.1 · Library materials	717.18
Baker & Taylor	Books: 21	6524.1 · Library materials	324.02
Baker & Taylor	Books: 50	6524.1 · Library materials	728.21
Baker & Taylor	Books: 20	6524.1 · Library materials	274.84
Cengage Learning	Books: 2	6524.1 · Library materials	61.58
Cengage Learning	Books: 5	6524.1 · Library materials	140.20
Cengage Learning	Books: 2	6524.1 · Library materials	60.78
Cengage Learning	Books: 2	6524.1 · Library materials	52.48
Cengage Learning	Books: 2	6524.1 · Library materials	47.98
Cengage Learning	Books: 3	6524.1 · Library materials	83.22
Cengage Learning	Books: 4	6524.1 · Library materials	83.96
Cengage Learning	Books: 2	6524.1 · Library materials	41.23

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Cengage Learning	Books: 2	6524.1 · Library materials	60.78
Ingram	Book: 1	6524.1 · Library materials	16.09
Ingram	Book: 1	6524.1 · Library materials	8.96
Ingram	Book: 1	6524.1 · Library materials	14.15
Ingram	Books: 3	6524.1 · Library materials	48.48
Ingram	Books: 4	6524.1 · Library materials	14.59
Ingram	Books: 2	6524.1 · Library materials	13.32
Ingram	Books: 4	6524.1 · Library materials	19.40
Ingram	Book: 1	6524.1 · Library materials	10.25
Ingram	Books: 2	6524.1 · Library materials	30.80
Ingram	Books: 2	6524.1 · Library materials	30.81
Ingram	Book: 1	6524.1 · Library materials	11.68
Ingram	Book: 1	6524.1 · Library materials	4.32
Ingram	Books: 2	6524.1 · Library materials	29.34
Ingram	Books: 2	6524.1 · Library materials	22.82
Midwest Tape	DVDs: 1	6524.1 · Library materials	9.99
Midwest Tape	DVDs: 1	6524.1 · Library materials	20.24
Hoopla	Digital Media: 2,181	6524.1 · Library materials	4,791.97
ProQuest	Jan 2024 - Dec 2024 35mm Silver Positive	6524.1 · Library materials	3,828.83
Center Point Large Print	Books	6524.1 · Library materials	239.10
Cengage Learning	Books	6524.1 · Library materials	27.18
Cengage Learning	Books	6524.1 · Library materials	31.99
MasterCard - KG	Books & Video Games	6524.1 · Library materials	1,714.44
MasterCard - KG	Books	6524.1 · Library materials	177.01
Total 6524 · Specialty Supplies			17,461.27
<b>6529 · Non-Inventory Supplies</b>			
Winnefox Library System	Supplies from Amazon	6529.4 · Technology	31.56
Jack's Maintenance Service	1.25 mil Roll Clear Liner & 1.5 mil Roll Black Liner	6529.11 · Cleaning Supplies	82.09
Beez Electric, Inc	Replaced Cubicle Receptacle - Material	6529.12 · Maintenance Supplies	42.52
Gartman Mechanical Services	Labor and Materials	6529.12 · Maintenance Supplies	134.55
Gartman Mechanical Services	Labor & Materials	6529.12 · Maintenance Supplies	27.75
Gartman Mechanical Services	Parts provided for customer stock	6529.12 · Maintenance Supplies	364.00
Kitz & Pfeil	Maintenance Tools & Supplies	6529.12 · Maintenance Supplies	141.97
Kitz & Pfeil	Hex Key	6529.12 · Maintenance Supplies	3.59
MasterCard - RP	Relay Fire Alarm	6529.12 · Maintenance Supplies	94.43
MasterCard - RP	Chair Glide, Sloan Flush Value Solenoids	6529.12 · Maintenance Supplies	332.00
Winnefox Library System	Pick'n Save Supplies	6529211 · Children/Tweens	13.45
MasterCard - RP	Washable Glue Sticks - Bulk	6529211 · Children/Tweens	93.92
MasterCard - RP	Thanksgiving Cookie Cutter, Maple Leaves, Stickers,	6529211 · Children/Tweens	50.74
MasterCard - RP	Tea Lights, Paper Lanterns	6529211 · Children/Tweens	36.98
MasterCard - RP	Magic Scratch Winter Christmas, Penguin Ornament	6529211 · Children/Tweens	53.54
MasterCard - RP	Colored Pencils, Jumbo Coloring Poster, Paint Sets,	6529212 · Teens	214.24
MasterCard - RP	Cancelation of Colored Pencils	6529212 · Teens	-34.99
Winnefox Library System	Pick'n Save Supplies	6529221 · Children/Tweens	9.59
MasterCard - MB	Pizza for Tween, Teen, & YA Book Club	6529222 · Teens	146.25
Winnefox Library System	Pick'n Save Supplies	6529223 · Adults	60.89
MasterCard - RP	Enamel Pins, Card Pouch, & Book Lights	6529231 · Children/Tweens	67.93
MasterCard - RP	Winter Reading Prizes	6529231 · Children/Tweens	176.95
Winnefox Library System	OPL Prize - Gift Certificates	6529233 · Adults	169.00
MasterCard - RP	Visa Gift Card - \$100.00	6529233 · Adults	106.00
MasterCard - RP	Truck Stickers, Party Favors, & Slap Brackets	6529.31 · Promotional Giveaway	112.87
Total 6529 · Non-Inventory Supplies			2,531.82
Total Inventory Supplies			24,898.37
<b>Rental Expense</b>			
<b>6443 · Lease Expense</b>			
Great America Financial Services	Monthly Copier Lease	6443 · Lease Expense	188.27
Great America Financial Services	Monthly Copier Lease	6443 · Lease Expense	158.34
Total 6443 · Lease Expense			346.61
Total Rental Expense			346.61

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Name	Memo	Account	Paid Amount
<b>OPL Development and Support Fun</b>			
<b>80629 - Development &amp; Support Fund</b>			
Winnnebago Conflict Resolution Center Charge for Facilitation/Mediation per hour		80629.6 · Organizational Development	2,400.00
Total 80629 · Development & Support Fund			<u>2,400.00</u>
Total OPL Development and Support Fun			2,400.00
<b>OPL Programming Support Fund</b>			
<b>80631 - Programming Support</b>			
MasterCard - RP	Teen Lit Loot Boxes	80631.1 · Freedom to Read Program	310.40
MasterCard - RP	Boxes - Pack of 50	80631.1 · Freedom to Read Program	115.99
Total 80631 · Programming Support			<u>426.39</u>
Total OPL Programming Support Fund			426.39
<b>OPL Collection Improvements</b>			
<b>80610 - Johnson</b>			
Baker & Taylor	Books	80610 · Johnson	9.58
Total 80610 · Johnson			<u>9.58</u>
<b>80620 - Voss</b>			
Baker & Taylor	Books	80620 · Voss	14.24
Total 80620 · Voss			<u>14.24</u>
<b>80616 - Rahn</b>			
Baker & Taylor	Books	80616 · Rahn	30.26
MasterCard - KG	Books	80616 · Rahn	59.87
Total 80616 · Rahn			<u>90.13</u>
<b>80612 - Kelsh</b>			
Baker & Taylor	Books	80612 · Kelsh	64.40
Total 80612 · Kelsh			<u>64.40</u>
<b>80601 - Hoxtel</b>			
MasterCard - KG	Books	80601 · Hoxtel	31.64
Total 80601 · Hoxtel			<u>31.64</u>
<b>80638 - Steiger</b>			
Baker & Taylor	Books	80638 · Steiger	13.99
Baker & Taylor	Books	80638 · Steiger	16.79
Total 80638 · Steiger			<u>30.78</u>
<b>80614 - Mainwaring</b>			
Baker & Taylor	Books	80614 · Mainwaring	9.44
Baker & Taylor	Books	80614 · Mainwaring	159.69
MasterCard - KG	Books	80614 · Mainwaring	235.76
Total 80614 · Mainwaring			<u>404.89</u>
<b>80633 - OPL Collection Improvement Fund</b>			
Baker & Taylor	Books	80633.2 · Classics Collection	28.50
Total 80633 · OPL Collection Improvement Fund			<u>28.50</u>
<b>80615 - Memorial Fund</b>			
Baker & Taylor	Books	80615 · Memorial Fund	17.67
Cengage Learning	Books	80615 · Memorial Fund	26.39
Cengage Learning	Books	80615 · Memorial Fund	25.60
Cengage Learning	Books	80615 · Memorial Fund	30.39
Baker & Taylor	Books	80615 · Memorial Fund	17.63
Total 80615 · Memorial Fund			<u>117.68</u>
<b>80603 - Schuster</b>			
Center Point Large Print	Books	80603 · Schuster	188.16
Cengage Learning	Books	80603 · Schuster	196.43
Total 80603 · Schuster			<u>384.59</u>
<b>80609 - Hilton</b>			
Baker & Taylor	Books	80609 · Hilton	60.46
Baker & Taylor	Books	80609 · Hilton	56.45
Baker & Taylor	Books	80609 · Hilton	19.60
Total 80609 · Hilton			<u>136.51</u>
Total OPL Collection Improvements			1,312.94
<b>Total:</b>			<b><u>300,050.43</u></b>